

MACROKIOSK is looking for

Consultant, Support Operations (Malaysia)

Your roles and responsibilities:

- Handle enquiries and complaints in a timely and professional manner via email or phone.
- Provide account support and maintenance for value added premium SMS services.
- Support key account global business teams in bank procurement, invoice and settlement reports.
- Help ensure compliance to company and industry regulation and policies through service monitoring.
- Other related business support tasks or special assignments as needed.

What we need from you:

- At least 2 years of relevant working experience.
- Fresh graduates are welcome to apply. Training will be provided.
- Good verbal and written English communication skills.
- Personality traits – meticulous, pleasant, self-motivated, enthusiastic, customer oriented, responsible, independent, trustworthy, ethical and a team player.
- Proficient in MS Office applications.
- Possess a Diploma/Degree in any field.

Only shortlisted candidates
will be notified



More Careers

www.macrokiosk.com